

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on March 8, 2017 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	J. Alvarez
R. Delano	C. Santore
J. Johnston	A. Zorzi
J. Santagata	

The Chairman appointed members of the board to the committees for the year 2017. The committees are as follows: Policies, Procedures, and Personnel consists of Richard Baker; Finance consists of Robert Delano and Johnathan Alvarez; Plant Operations and Construction consists of John Formisano and Jeffery Johnston. In addition the Chairman will serve as an alternate to any committee as needed.

An email was received from Karen Read at Perma, Inc. which included a memo from David Grubb, Executive Director of the Municipal Excess Liability Joint Insurance Fund. Mr. Grubb is urging MEL members to contact the Assembly to support legislation that will allow Joint Insurance Funds to expand their investment opportunities. Mr. Grubb is requesting that all members adopt a resolution in support of this legislation.

m/Delano s/Johnston to adopt resolution R-12-2017 supporting A-4234 which supports investment legislation for joint insurance funds to expand their investment opportunities.
m/passed

m/Baker s/Alvarez to allow the Chairman to execute the contract with the ACUA for the laboratory testing that was approved at the meeting on December 14, 2016 for the year 2017. The amount approved for the year was \$5,200.05.
m/passed

An email was sent by Robert Smith of Remington, Vernick & Walberg to the Daily Journal requesting the Notice of Bidders for the Repair of the Kompres Belt Filter Press System be advertised in the Daily Journal and the Atlantic County Record on Wednesday, February 22, 2017. The bids were opened on March 7, 2017 and a recommendation of award will be made at the next regular meeting to be held on March 22, 2017.

A letter was sent from Robert Smith of Remington, Vernick & Walberg to Richard Grouser, Jr., President of Scalfio Electric, Inc., returning one fully executed contract for the furnishing of electrical repair and maintenance services for their records.

A letter was sent from Robert Smith of Remington, Vernick & Walberg to Daniel Falasca, President of Falasca Mechanical, Inc., returning one fully executed contract for the furnishing of mechanical and plumbing repair and maintenance services for their records.

An email was received from Robert Smith of Remington, Vernick & Walberg addressed to the Board regarding the Liberty Village site plan that was received and approved in January 2017 requesting water and sewer allocation for 43 age restricted units and one club house. When reviewing the information submitted by Mr. Joseph Maffei of Engineer Design Associates, it was indicated that the project will have a gated entry with a private road. Based upon Mr. Smith's conversation with Plant Superintendent, Alan Zorzi, in the past, the water and sewer mains in this type of situation are private lines and are not maintained by the BBMUA. Mr. Smith wanted to be sure that the board was ok with the private water and sanitary sewer lines for this project so he can inform the engineer for the project that revisions must be made to their applications to the NJDEP.

m/Baker s/Johnston that the water and sanitary sewer lines that will service the Liberty Village project will be private lines and therefore maintained by the owner of the project and NOT the BBMUA. m/passed

m/Baker s/Alvarez to approve the treasurer's report as read. m/passed

Secretary Treasurer, Cheryl Santore, provided the board with a copy of a letter she received from Nancy Kears, Senior Area Specialist for the USDA Rural Development requesting the annual loan servicing requirements for the year 2017. This information is turned over every year by Ms. Santore and the BBMUA Auditor, Steve Testa to comply with the loan requirements that the BBMUA has with the USDA Rural Development.

m/Baker s/Delano to approve the minutes of the regular meeting held on February 8, 2017. m/passed

m/Baker s/Johnston to approve the minutes of the executive closed session meeting held on February 8, 2017. m/passed

Plant Superintendent Alan Zorzi informed the board that he received a letter from Terry Beym, Project Manager of the State of NJ DEP Division of Water Quality Office of Permit Management providing notice that the 2017 Annual Fee Report and Assessment of Fees (Annual Fee Report) for the NJ Pollutant Discharge Elimination System permit program is now available.

Mr. Zorzi received a phone call from Andrew Salvatore of Salvatore Law regarding an incident that occurred on February 20, 2015 on Northwest Boulevard with a water main break and Verizon lines not being properly marked out and damaged when the water break was being repaired. Mr. Salvatore requested a statement of events that occurred on that day along with any proof of the events that we may have to avoid the BBMUA being included in the ongoing lawsuit that was filed pertaining to this incident. Chairman Santagata asked if our Solicitor reviewed this prior to submitting the statement. Mr. Zorzi told Mr. Santagata that the Solicitor had reviewed everything when we first were notified of the lawsuit in 2015 and that he informed the Solicitor of what Mr. Salvatore was requesting.

Mr. Zorzi informed the board that there was a DEP inspection today at the plant for our residuals which is for our composting facility and paperwork and our wastewater. The inspector stated that there were no issues and everything looked good but we will find out for sure when we receive our letter on the inspection.

There is a grinder pump at the plant that is 17 years old and is used for the septage sludge holding tank. This has stopped working. Because we do not have a septage receiving station that removes all of the rags, etc. we installed this pump which breaks down all of this material prior to being processed through the plant. This unit is called a Muffin Monster and was purchased from JWC Environmental. To rebuild this piece of equipment it would cost just as much as purchasing a brand new one. Therefore, Mr. Zorzi had Jonathan Erber obtain three quotes and the lowest quote was received from JWC Environmental in the amount of \$9,325.00. This is a direct exchange with our current unit and we will remove the motors on the unit we have and install them on the new shredder and the old unit is sent back. This is included in the price. The other quote was received from Vogelsang in the amount of \$10,716.00 and the third company, Geiger Pump and Equipment, did not submit a quote.

m/Baker s/Johnston to purchase a new Muffin Monster from JWC Environmental in the amount of \$9,325.00. m/passed

Mr. Zorzi met with Mr. Testa regarding the Ovivo issue. A letter is being drafted, however, they want a hard date to give a 10 day notice to anyone that would like to be in attendance when the equipment is replaced. Mr. Falasca is waiting on a hard date on the coupling that is needed prior to installation. Once he has a date the letter will be mailed out to all involved.

m/Baker s/Alvarez to file all correspondence sent out for review without reading number 1 through number 10. m/passed

m/Baker s/Delano to pay all bills presented for the month of March 2017. m/passed

The next regular meeting will be held on March 22, 2017 at 7:00 p.m.

m/Johnston s/Alvarez to adjourn the meeting 7:25 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary